

Dear Parent or Guardian,

**IMPORTANT ANNOUNCEMENT  
INFINITE CAMPUS\*\* REQUIRED ACTION**

**Online Annual Update and Emergency Medical**

It is time to complete the required Annual Update process for the 2019-20 school year!

A Parent/Guardian will be required to log-in to their Infinite Campus account to get their child's teacher assignment, Schedule, Internet Acceptable Use Policy, Media Release, Walking Field Trip Form and Student Handbook. This online process is the only way to update demographic information, collect emergency medical information and authorization needed for students to attend field trips. There is no paperwork involved.

To complete the Annual Update:

1. Log into your Infinite Campus Portal Account.
2. Select ONLINE REGISTRATION in the lower left-hand corner of the screen.
3. Follow the on-screen instructions.
4. Each student's information must be reviewed and/or updated as permissions.

Accurate information is a vital component in serving the educational needs of all Fairport students and we thank you, in advance, for taking the time to complete the Annual Update process. If you need assistance in completing this process or do not have a Parent Portal account, please email the district Infinite Campus Liaison, Dawn Budziak at [dbudziak@fhevs.org](mailto:dbudziak@fhevs.org), or Cindi Clair at [cclair@fhevs.org](mailto:cclair@fhevs.org). Contact the board office or your school office at 440-354-5400, with questions or issues.

Please Note: We MUST have this information on the first day of school in order for your child to start. YOUR CHILD WILL NOT BE PERMITTED TO START SCHOOL WITHOUT THIS INFORMATION ON FILE.

Thank you!

**IMPORTANT DATES:**

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| August 15 | Harding MS/High School Open House 6-8 p.m.        |
| August 15 | Harding Fall Sports Meeting 7:00 p.m.             |
| August 20 | McKinley Elementary Back to School Bash 4-6 p.m.  |
| August 20 | Meet the Skippers 6-8 p.m.                        |
| August 21 | First day for Students grades 1-12                |
| August 22 | Kindergarten Phase-in Girls only report 8:20-3:00 |
| August 23 | Kindergarten Phase-in Boys only report 8:20-3:00  |
| August 26 | All Kindergarten students start at 8:20-3:00      |