I. Policy DJH and DJA

New law on credit cards from the Ohio Auditors Office and will we need to update our policy to be compliant, effective 2/2/19. House Bill 312 amends Ohio Revised Code sections 505.64, 511.234, 940.11, 940.12, 1545.072, 1711.131, 2913.21, 3313.291, and 3375.392 and enacts sections 9.21, 9.22, 717.13, 3313.311, 3314.52, 3326.52, 3328.52, and 6119.60 of the Revised Code to regulate the use of credit and debit cards. The credit card requirements apply to all political subdivisions, except colleges and universities and counties. The debit card requirements apply to all political subdivisions, except law enforcement. Written Policy Requirements House Bill 312 establishes two separate internal control models for credit card usage by political subdivisions: the custody and control model and the compliance officer model. The bulletin describes these models below. Not later than February 2, 2019, the legislative authority of a political subdivision that holds a credit card account must adopt a written policy for the use of credit card accounts. Otherwise, a legislative authority must adopt a written policy before the use of a card account. The policy must include provisions addressing all the following:

The policy committee, Mrs. Javins, Mrs. Cope and Dr. Paolo met on January 23, 2019, to review and replace our credit card policy, formerly DJA, Purchasing policy. The new policy, DJH, Credit Card policy, will be placed on the agenda for approval at the February 26th meeting.