COLLEGE VISIT APPLICATION

Visiting colleges can be a very important factor in the decisions a student makes regarding college applications. For a college visit to be meaningful, it is important that an appointment be arranged with a member of the admissions staff to assure full information can be obtained. College visits often can be scheduled during vacation periods. Occasionally, visits must be scheduled on a school day. Such an absence can be excused IF the following procedures are followed in arranging the visit:

1. **Schedule an appointment with the College Admissions Office**—Your absence is only excused if you have a scheduled appointment.
2. Return the parental permissions slip to your counselor **one-week prior to your visit**.
3. Assume responsibility for all schoolwork missed.

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PARENTAL PERMISSION FOR COLLEGE VISIT

Student Name_________________________________________________

Name of College or University_____________________________________

Has an appointment on ___________________ at ___________ with the following
(Date)                                  (Time)

person or office _____________________________. The phone number to contact
this person is _____________________________.

(You may submit a copy of a confirmation letter or email from admissions as an alternative to the phone number.)

I give my permission for him/her to miss school to make this college visit and he/she assumes full responsibility for ALL schoolwork missed.

______________________________
Parent or Guardian Signature